

INDIAN SCHOOL MUSCAT







ISM/PRN/001/2024-25

April 2, 2024

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the COVID 19 awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times.

SCHOOL TIMING

The below mentioned timings will be followed on all working days from Sunday to Thursday.

: 8.15 a.m. to 12.00 noon Kindergarten (Jibroo Campus) STD I to IV (Jibroo and Main campus at Darsait) : 7.50 a.m. to 1.05 p.m. : 7.00 a.m. to 1.40 p.m. STD V to VIII (Main campus at Darsait) : 7.00 a.m. to 1.55 p.m. STD IX to XII (Main campus at Darsait) : 7.00 a.m. to 3.00 p.m. School Office : 7.15 a.m. to 2.30 p.m. Fee payment and Book Store

RAMADAN TIMING

The school will observe the following timings during the holy month of Ramadan with effect from the first day of Ramadan.

: 8.15 a.m. to 11.00 a.m. Kindergarten (Jibroo Campus) : 8.00 a.m. to 12.00 noon STD I to IV (Jibroo and Main campus at Darsait) STD V to VIII (Main campus at Darsait) : 7.00 a.m. to 12.45 p.m. : 7.00 a.m. to 1.00 p.m. STD IX to XII (Main campus at Darsait)

Office & Fee Collection timings during Ramadan:

: 7.00 a.m. to 1.00 p.m. School Office : 7.15 a.m. to 12.45 p.m. Fee Collection Timing : 7.15 a.m. to 12.45 p.m. **Book Store**























































Page 1 of 14

EID AL-FITR HOLIDAY

The School office and Fee counter will remain closed for "Eid Al Fitr" as declared by the Oman Government. We extend our heartfelt greetings and best wishes to all the students and parents on the occasion of Eid.

NEW ACADEMIC YEAR FOR KG-II TO STD IX (2023-2024)

The new academic year for KG-II to STD IX will begin on **Sunday, April 14, 2024.** Parents are requested to make the necessary transport arrangements as per the school timings.

NEW ACADEMIC SESSION FOR CLASS XI

New Academic Session for Class XI commences on Monday, 15th April, 2024.

NEW CBSE INITIATIVES

Please note that CBSE initiatives will be intimated promptly as and when received officially. Till then, do not believe the unauthenticated sources.

PARENT ORIENTATION PROGRAMME FOR CLASS V

All the parents of the new class V (for the academic year 2024-25) are requested to attend a meeting with the class teacher in their respective classrooms on **Saturday**, **April 6**, **2024**. The meeting is scheduled to be held from **4:00 p.m. to 5:00 p.m.** The classroom allotment will be displayed on the notice board.

ONLINE PARENT ORIENTATION PROGRAMME FOR CLASSES VI, VII & VIII

An online Parent Orientation Programme will be held for the classes of VI, VII & VIII as per the following schedule. The meeting link will be shared with all the parents on the day of the meeting.

Class	Day & Date	Time
Class VI	Thursday, April 18, 2024	6:30 p.m. to 7:30 p.m.
Class VII	Saturday, April 20, 2024	9:00 a.m. to 10:00 a.m.
Class VIII	Saturday, April 20, 2024	11:00 a.m. to 12:00 noon



INTERACTION WITH CLASS TEACHER - CLASSES VI, VII, VIII

An online interaction with the class teachers of classes VI, VII & VIII is planned on **Sunday**, **April 21**, **2024**. The meeting link will be shared by the class teachers on the day of the meeting. All the parents are requested to attend this meeting.

ELECTION OF JUNIOR PREFECTS FOR CLASSES V TO VIII AND HOUSE VICE CAPTAINS FOR CLASS VIII

A circular will be shared with all the students to file their nominations for the position of Junior Prefect for classes V to VIII and the House Vice-Captain for class VIII as soon as the school reopens. All the interested students are requested to go through the same and file the nominations with the required documents on or before the given date.

PARENT ORIENTATION PROGRAMME - PRIMARY SECTION (2024-25)

Parent Orientation Programme for classes I to IV (2024-25) will be held on **Saturday**, 6th **April**, 2024. A detailed circular regarding the same will be shared later.

NEW ACADEMIC YEAR 2024-25 TIMING – CLASSES I TO IV

The new academic year for Classes I to IV will begin from Sunday, April 14, 2024. The timing for the Primary Section will be from 7:50 a.m. to 1:05 p.m.

GREEN SCHOOL CAMPAIGN - PRE-PRIMARY SECTION

As a part of the Green School Campaign, parents are requested to support their ward with a Pet Plant (potted) for the Jibroo Campus.





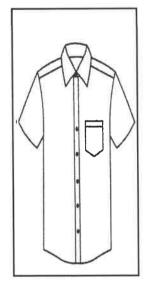
SCHOOL UNIFORM & PE UNIFORM

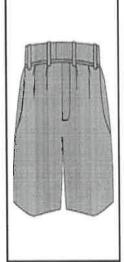
The regular school uniforms for students of STD I to IX are available in all the leading garment shops and hypermarkets. There is no school uniform for KG Section.

PRIMARY SECTION REGULAR UNIFORM (STD I to IV)			
	Pinafore with white shirt for girls		
	Black shoes (with regular uniform)		
	White hair band or white ribbons for girls		
White shoes with Velcro to be worn on	White shoes with Velcro to be worn on		
MPT/PE days	MPT/PE days		

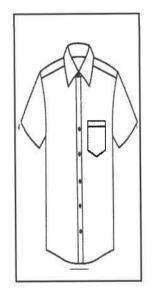
Cubs and Bulbuls Uniform- The prescribed uniform to be worn on Wednesdays for Class III and Thursdays for Class IV.

BOYS' PRIMARY REGULAR UNIFORM





GIRLS' PRIMARY REGULAR UNIFORM





MIDDLE & SENIOR SECTION REGULAR UNIFORM (STD V to XII)

- White half sleeve shirt.
- Regular t trousers with black belt.
- white socks.

White half sleeve shirt.

Pinafore covering the knees and waist should be Black leather shoes with laces and in the navel level. Pinafore (Side Covered) with pocket on both sides with Zip.

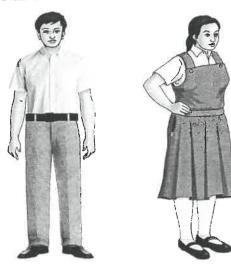
> Black leather shoes with straps and white socks. White Leggings (If any girl student would like to be exempted from wearing leggings, she should approach concerned AVP/VP)





BOYS' REGULAR UNIFORM

GIRLS' REGULAR UNIFORM



PE UNIFORM

The PE uniform for all classes (STD I to XII) is made available at the school approved vendor/outlet of M/s Ved & Co. LLC (Trendz, Ruwi, near KM Trading - Ruwi) for the convenience of parents.

DID I WHILE CIVIL OTHER	STD III & IV PE UNIFORM
Navy blue shorts with sky blue side stripes /	Navy blue pants with sky blue side stripes /
Sky blue T-shirt with ISM Logo on the left	sky blue T-shirt with ISM Logo on the left
chest and ISM printed in white on the back of	chest and ISM printed in white on the back
the T-shirt	of the T-shirt

PE Uniform - STD V to XII: Black track pants with the respective house colour side stripes & house colour T-shirt with ISM Logo on the left chest and ISM printed in white on the back of the T-shirt.

Uniform Schedule for Primary Section:

Day	Class	Uniform	Class	Uniform
Sunday	II	PE uniform	I, III & IV	Regular uniform
Monday			I, II, III & IV	Regular uniform
Tuesday	I	PE uniform	II, III & IV	Regular uniform
*** 1 1	XX 7	DE 10	I & II	Regular uniform
Wednesday	IV	PE uniform	III	Cubs and Bulbuls Uniform
		DE 'C	I & II	Regular uniform
Thursday		PE uniform	IV	Cubs and Bulbuls Uniform





Uniform Schedule for Middle Section:

Day	Class	Uniform	Class	Uniform
Sunday	V	PE uniform	VI, VII & VIII	Regular uniform
Mondoy	VI	PE uniform	V	Regular uniform
Monday	VI	PE uniform	VII & VIII	Scouts & Guides uniform
Tuesday	VII	PE uniform	V, VI & VIII	Regular uniform
Wednesday			V, VI, VII & VIII	Regular uniform
Throngdon	VIII	PE uniform	V & VI	Scouts & Guides uniform
Thursday VIII		PE uniform	VII	Regular uniform

BOOK STORE

The Book Store will be closed from 1st April, 2024 to 13th April, 2024. The schedule of the distribution of text books and notebooks for Classes KG to STD IX (2024-25) will be intimated later through the respective class teachers.

FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m. The School Fee Counter will be closed on 1st April 2024 due to the Annual year end closing.

Those parents who have not paid the fee of their wards for the year 2023-24 are requested to remit the fee without any further delay. The annual examination results and promotion to the next class will be processed only after the payment of Fee dues for the Academic Year 2023-2024. Report Cards/Books for the next academic year will not be issued to the Fee Defaulters.

The Quarter Wise fee details and the fine structure for the year 2024-25 are available on the School website.

The School Fee can be paid online or through mobile banking by using the following means.

1. NEW PAYMENT GATEWAY FOR THE ONLINE BANKING

Indian School Muscat has recently launched its portal for online fee payments, which will allow the parents to pay their fee dues without having to visit the school. This facility is available for all the students from KG to STD XII. With this new online portal the parents will be able to generate and receive the online fee payment receipt instantly. Also they will be able to view all fee details and outstanding for the entire year.



The payment gateway link is available in the school website (<u>www.ismoman.com</u>) and can be accessed by clicking on the button "Fee payment" in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

https://epay.ismoman.org/



2. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose"INDIAN SCHOOL MUSCAT" from the available options for the above online transactions and mobile banking.

3. BANK MUSCAT CDM

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select "INDIAN SCHOOL MUSCAT" only from the list of schools available for any transaction through CDM of Bank Muscat. Please do not select "INDIAN SCHOOL" from the list for CDM transactions since it belongs to another school.

4. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman's trusted leader in electronic payment solutions to facilitate online fee payment through their website (**www.tasdeed.om**) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting School Fee Payment option. Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App through the following platforms or banking portals.

- (i) Tasdeed Portal (www.tasdeed.om)
- (ii) Thawani Pay Mobile app (Available in Play store and Apple Store)
- (iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- (iv) Sohar International Bank (Mobile Banking)
- (v) Oman Arab Bank (Mobile Banking)
- (vi) Nizwa Bank (Mobile Banking)





For any support related to online payment and transactions using <u>Tasdeed or ONEIC</u>, the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed. Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

5. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name : Bank Muscat

Account Name : INDIAN SCHOOL MUSCAT

Account Number : 0333-00557363-0016

After the online fee payment through direct transfer method, the parent should send an email to: onlinefees@ismoman.com with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer:
		(Eg: Fee for Quarter-1 etc.)

NEW ADMISSIONS FOR THE YEAR 2024-25

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: admissions@ismoman.com

ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to <u>info@ismoman.com</u>.
- For all queries related to the academics and / or section ongoing / online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (http://ismoman.com/administration.html).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to <u>onlinefees@ismoman.com</u>.
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the Online Parent Portal or Mobile Application. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link http://ism.ethdigitalcampus.com/ISM/



Page 8 of 14

The Mobile Application (Indian School Muscat) can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.

An experienced team of counsellors are available for round the clock tele counselling 24x7 service at **90990444**.

TRANSFER CERTIFICATES

Parents who would like to apply for Transfer Certificate for their wards after the academic year 2023-24 should submit the TC application in the prescribed form to the School office on or before 9th April 2024. Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit.

The prescribed application form can be downloaded from the Admission page in the school website (www.ismoman.com) or can be collected from the admission office on any working days (Sunday to Thursday) between 7.30 a.m. and 2.30 p.m.

Please note that any further delay in submitting the TC application will result into delay in issuing the TC on time. In such cases, the TC will be issued in April 2024 after the reopening of the school as per the guideline mentioned in the school diary.

The new academic year Tuition Fee will be applicable as per the TC date for those TC applications received after 31st March 2024.

GENERAL GUIDELINES

- Class teacher will be the first point of contact for any queries related to the school academics and other co-curricular activities. All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.
- In case of any further clarification or queries, parents may write to the following email ids:

For Classes KG I & KG II

-vp.pre-primary@ismoman.com (VP -Pre-Primary Sec.)

For Classes I to IV

- vp.primary@ismoman.com (VP Primary Sec.)

For Classes I and II

- avp1.primary@ismoman.com (AVP - Primary Sec.)

For Classes III and IV

- avp2.primary@ismoman.com (AVP - Primary Sec.)

For Classes V to VIII

- vp.middle@ismoman.com (VP - Middle Sec.)

For Classes IX to XII

- avp.middle@ismoman.com (AVP - Middle Sec.)

- vp.senior@ismoman.com (VP - Senior Sec.)

- avp.senior@ismoman.com (AVP - Senior Sec.)

Page 9 of 14





- All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wrist bands, rings or fancy jewellery or gold ornaments. Girls are permitted to wear a pair of earrings and thin chain with a single pendant.
- ➤ Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (Classes V to XII)** conducted by the school. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

The details of the above committee has already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.

SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.

The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help the underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be quarterly, half yearly or annual fee of our well deserving students.

The fee can be paid online or through cheque in favour of "Indian School Muscat" or at the school fee counter mentioning 'Sponsor a Child Initiative'.

Please send an email with details of payment for all online transactions. For any queries, please contact Senior Vice Principal (Admin) or through emailsponsorachild@ismoman.com



MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the 3rd Monday of every month at 6.00 p. m. to discuss suggestions or improvements or concerns about school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to chairwelfare.smc@ismoman.com).

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Kind regards,

Rakesh Joshi Principal

ACCOLADES

- 1 *Jivanthika Sudharsanan of Class III M participated and won the Silver Medal at the 1st Open Friendship Karate Championship 2024 conducted by Karate Pioneers Academy held at Sultan Qaboos Sports Complex, Muscat, on 8th March 2024.
- *Ananya Ramgopal of Class II H participated and won the Bronze Medal at the 1st Open Friendship Karate Championship 2024 conducted by Karate Pioneers Academy held at Sultan Qaboos Sports Complex, Muscat, on 8th March 2024.
- *The following students participated in 5th-National Level BrainOBrain competition held on 17th February, 2024 in Muscat and achieved the respective awards.

Name of child	Class	Awards
Aradhya Arun	ПΙ	Gold Topper in age category 8-10
P M Shivanishri	II M	Champion Award
Syeda Ayesha Fatima Jameel	II M	Champions Trophy

4 *OMAN ATHLETIC ASSOCIATION LEAGUE/ ROUND - 3 RESULTS

NO	NAME	CLASS	CATEGORY	EVENT	RESULTS
1	SARTHAK NANGARE	X.A	U-16	200	III Position
	NAETHAN ASTON	X.I	U-16	LONG JUMP	IV Position
2	MARTIN				
3	DHAYA SHANKAR	X.E	U-16	800	III Position
4	AYMAN RASHEED	XII K	U-18	LONG JUMP	I Position
5	HUSSAIN HADI	XII.H	U-20	200	II Position
6	MOHAMMAD HAMDAN	XII I	U-20	JAVELIN	II Position
7	JAPNOOR SINGH	XII F	U-18	JAVELIN	Participated
		GIRLS R	ESULTS		
8	JOVITA ANNA THOMAS	XII E	U-18	200	III Position
9	SAHASRA NAIR	XII B	U-18	HIGH JUMP	Participated
10	RIYA D'CRUZ	XII I	U-18	HIGH JUMP	Participated
11	MANHA MARIYAM	ΧG	U-16	200 MTS	II Position
				JAVELIN	I position
12	VARSHINI SATHEESH	XII E	U-18	THROW	

All athletes have taken part in the Round 3 Level of the Oman Athletic Association Invitational Meet held on 8th March 2024 in Sultan Qaboos Stadium

*Arya Sampat Of XI -F ,Rohan Ramchandran of XI-H and Jeet Shah of class X-K were selected for Oman National Cricket Team Under 19 world cup Asia Qualifiers in Thailand and were the Winners in ICC under 19 championship and qualified for the next round of world cup qualifiers.

*The following U-11 BOYS CRICKET TEAM became runners up in the Max Talent Inter school Cricket tournament 2024.

SL.NO	NAME	CLASS
1	ARNAV DEVASENAPATHY	VD
2	ABHAY SANTHOSH	VK
3	SARVESH SETHURAMAN	V D
4	JOSHIN VARGHESE ABRAHAM	VK
5	DANIEL JEASON JACOB	III E
6	P SUDAR HARESH	VE
7	ZAID MOHAMMED ASIF	VB
8	SAI ARUSH MANJUNATH SANGATI	VL
9	EBEL BABU	VL
10	MONARCH KAPOOR	VE
11	ADVAYA GURUDAS	IV L
12	SOORYAMSHU SHETTY	IV L
13	ESHAAN MOHAMMED	VL
14	ADITYA BHARADWAJ	IV L
15	SOHAM SRIVASTAVA	VI D
16	RITVIK VINOD IYER	IV C
17	GOPESH KRITHIK	IV E
18	PRIYANSHU KUMAR	IV L

Coach: Mr. Gunashekharan

7 *The following U-16 BOYS CRICKET TEAM became winners in the Max Talent Inter school Cricket tournament 2024.

NO	NAME	CL/ SEC
1	GIRIHARAN	XII.E
2	JEET SHAH	X.K
3	OJJUS PACHISIA	X.E
4	AMISH KHASBAGE	X.A
5	JAYESH MAL	X.D
6	THARUN JAYANTH	X.E
7	SOGIL JAGADEV	X.H
8	HAFIZ MOHAMED	X.G
9	MATHEW SAMUEL	X.I
10	HUSSAIN MADEH	X.K
11	YASIN ASIF	X.B
12	KARNIK SAMIR	X.C
13	VIHAAN CHAUHAN	X.D
14	HARSHIL DINESH SHETTY	X.D
15	SHRAVAN.S	X.D
16	SIDDESHWARAN.S	X.C

Coach: Mr. Karthikeyan

Ziyad Ahmed Gour of Class KGII E participated in the 'BrainObrain Oman National Abacus Competition; held on February 17, 2024 in Middle East College Rusayl.
The following students are declared as Shastra Pratibhas from each level for the year 2023 organised by Science India Forum (SIF) Oman Chapter Class V – Shraddha Shrti Jha (V N) Class VII - Swarnali Bismas (VII O) Class VIII – Vedhyya Govind Vinay Kumar Samant (VIII M)
Rayees Ahamed Shaik of class VII N won bronze medal in the Indian School Talent Search Exam (ISTSE).
Akshobhya Damodar Katti of class X F participated in the Zayed sport - Junior Rapid chess International tournament in Abu Dhabi , UAE from 21st to 22nd March 2024 and finished in 8th position.



^{*}The students participated in the above external events and competitions based on their individual interests.